

BOISE RESCUE MISSION MINISTRIES

JOB OPENINGS



Guest Service Resident Advisor, Women's Shelter

Boise Rescue Mission Ministries is looking for women who love Jesus and want to help give homeless women and children a safe and stable place to get a new start in life.

The Resident Advisor must hold to the doctrine and constitution/by-laws of the Mission. The Resident Advisor must be a regular attendee of a local church and be willing to sign and adhere to the Mission's Statement of Faith.

Job Summary: Boise Rescue Mission Ministries Women and Children's Shelters in Boise and Nampa currently have full-time and part-time positions available in various shifts that will include evenings and weekends. The resident advisor oversees and assists guests staying in our emergency shelters for homeless women and children.

Duties and Responsibilities (including but not limited to):

Keep the building secure

Interact with guests in a positive, compassionate manner

Assist the guests with the intake process during the evening or help guests leave for the day

Oversee the completion of chores by guests

Prepare lunches

General cleaning of the facilities including laundry

Restock supplies, clothing, etc.

Data entry

May also participate in various fundraising events throughout the year

Help with other tasks and assignments as necessary

Knowledge/skills:

General computer skills

Excellent communication skills

Must possess excellent interpersonal skills

Detail oriented and good organizational skills

Work independently, make informed decisions, problem solve in a fast-paced environment, ability to prioritize and meet deadlines

Qualifications:

High School Diploma or equivalent

Must be able to lift 30 lbs.

We are a Christian non-profit organization dedicated to serving the homeless population in the Boise and Nampa area, and while doing so, try to bring them closer to God.

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MINISTRIES

Come join us and see what a huge impact you can have!

If Interested, **Please Complete An [Employment Application](#)**

And Email To:

HR@boiserm.org

Or Mail To

ATTN: HR DEPARTMENT, BOISE RESCUE MISSION, P.O. BOX 1494, BOISE, ID 83701